

## Statement of Deficiencies

### 7909-H: Accounting and Record Keeping

Not Met

#### Findings/Corrections

7909 H.2. The Provider's accounting and record keeping entries failed to be legible, signed by the person making the entry and accompanied by the date the entry was made.

\*COMMUNICATION LOGS, MEDICATION LOGS, PERSONAL AND CLOTHING ALLOWANCE LOGS, BEHAVIOR LOGS

### 7909-P: Personnel File

Not Met

#### Findings/Corrections

7909 P.1. (a.-h.) The Provider lacked a personnel file for each employee which included the following:

g. documentation of satisfactory criminal record check, [2 STAFF RECORDS REVIEWED WITH A HIRE DATE OF 12/21/04 AND D3/11/05 DID NOT HAVE CRIMINAL RECORD CHECK DONE AS REQUIRED BY LA R.S. 15:587. THERE WAS A RECORD CHECK DONE BY SOUTHERN RESEARCH CHECKING FOR CHARGES AS ENUMERATED UNDER 40:1300.52 ];

### 7911-J: Staff Communications

Not Met

#### Findings/Corrections

7911 J. The Provider failed to establish procedures to assure adequate communication among staff to provide continuity of services to the child. The system of communication failed to include recording and sharing of daily information noting unusual circumstances, individual and group problems of children, and other information requiring continued action by staff. Documentation shall be legible, signed and dated by staff.

\*THE PROVIDER'S COMMUNICATION LOG DOES NOT CONTAIN THE SIGNATURE OF THE STAFF WHO MADE THE ENTRIES NOR DOES IT CONTAIN THE SIGNATURE OF THE STAFF WHO REVIEWED THE COMMUNICATION LOG.

### 7913-M: Professional and Special Programs and Services

Not Met

#### Findings/Corrections

7913 M.2. (a.-e.) The Provider failed to ensure that all Providers of professional and special services met requirements as follows:

b. provide quarterly written summaries of the child's response to the service, the child's current status relative to the service and the child's progress;

REVIEW OF CHILDREN'S RECORDS INDICATES THAT CHILDREN ARE RECEIVING PROFESSIONAL SERVICES AND THERE ARE NO QUARTERLY WRITTEN SUMMARIES OF THE CHILD'S RESPONSE TO THE SERVICE.ETC.

### 7913-U: Reports on Critical Incidents

Not Met

#### Findings/Corrections

7913 U.2. An incident involving the serious threat to the child's health, safety or well-being failed to be reported to the parent/legal guardian/ placing agency, Bureau of Licensing and other appropriate authorities. Written notification failed to follow within 24 hours.

\*REVIEW OF ONE CHILD WHO WAS DISCHARGED BECAUSE SHE RAN AWAY AND WAS STILL NOT FOUND WAS NOT REPORTED TO THE BUREAU OF LICENSING AND THERE FAILED TO BE DOCUMENTATION OF WRITTEN NOTIFICATION WITHIN 24 HOURS TO OCS AND THE BUREAU.

## Statement of Deficiencies

### 7915-E: Discharge

Not Met

#### Findings/Corrections

7915 E.2. (a.-f.) When a child was discharged, the Provider failed to compile a written discharge summary within 30 days of the discharge to be kept in the child's record and include:

- a. The name and home address of the child and where appropriate, the child's parent(s) or legal guardian(s);
- b. The name, address and telephone number of the Provider;

\*2 of 2 discharge summaries reviewed lacked:

- the Provider's address and phone number
- name and address of child's legal guardian

### 7917-B: Treatment Plan

Not Met

#### Findings/Corrections

7917 B.1.a. The assessment failed to identify the child's strengths and needs, establish priorities to assist in the development of an appropriate plan and failed to conclude with recommendations concerning approaches and techniques to be used.

7917 B.9. (a.-k.) The Provider failed to ensure that the treatment plan for each child included the following components:

- a. the findings of the assessment. The assessment failed to describe the severity, duration and frequency of the targeted behavior;

### 7921-B: Drills

Not Met

#### Findings/Corrections

7921 B.1. The Provider failed to conduct fire drills at varying times of the day.

\*ALL OF THE THE 3-11PM DRILLS WERE CONDUCTED BETWEEN 9:00PM AND 9:30PM. ALL OF THE 11:00PM -7:00AM WERE CONDUCTED BETWEEN 5:30AM AND 6:00AM. (DRILLS FOR JANUARY 2004-PRESENT WERE REVIEWED)